



Invasive Species Field Assistant Job Description - 2023

1. OVERVIEW:

Position:	Invasive Species Field Assistant
Reporting to:	Field Operations Coordinator
Term:	Full-time, seasonal employee position. Beginning May 8 th , 2023, ending August 21 th , 2023 (with possibility of extension), depending on funding. 30-35 hours/week, 4 days/week
Wage:	\$21/hr (DOE) + 4% vacation pay and mileage rate
Location:	Staging location for fieldwork is 1902 Theatre Rd. in Cranbrook, BC. Home office can be based anywhere within the Regional District of East Kootenay (preference is Cranbrook/Kimberley area).

2. BACKGROUND

The East Kootenay Invasive Species Council (EKISC) is an environmental non-profit organization with the mission to mitigate the negative environmental, social, and economic impacts of invasive species. EKISC has a variety of programs, initiatives, and partnerships regarding invasive species management and outreach. Further information on EKISC's operations can be found at our website: www.ekisc.com

3. JOB SUMMARY

As the Field Assistant, you will be our “weed warrior,” working hard to fight the impacts of invasive species within the East Kootenay Region. Together, with the direction of the Field Operations Coordinator, you will travel across the region to conduct fieldwork activities such as hand pulling weeds, assisting in herbicide application, conducting invasive plant inventories, reseeding disturbed sites, establishing and monitoring research trials, biocontrol collection, and dispersals, monitoring invasive plant infestations and treatments, conducting lake monitoring for invasive mussels, managing data collection, installing signage, and helping with research and monitoring of invasive plant plots.

From weed pulls to veliger sampling, all of your work is spent outside. You will also get an opportunity to work with the outreach team when they need a hand with community weed pulls, display booths, and delivering practical workshops.

If you're new to the invasive species world, don't worry; this position will include a progressive training program with information about aquatic and terrestrial invasive species identification, impacts, management options, and restoration techniques.



4. TASKS AND RESPONSIBILITIES

- Various field work including terrestrial and aquatic invasive species surveys, mechanical and chemical treatments, invasive plant inventories, research trials, data collection, monitoring, and restoration
- Assist Field Operations Coordinator and Field Operations Manager when required
- Computer work such as data entry, media updates
- Read, understand, and abide by the EKISC Employee Handbook which includes health and safety practices and emergency procedures
- Coordinate and manage time and truck use daily
- Assist with other duties as assigned
- Support the operations of EKISC as a not-for-profit organization

5. SKILLS, QUALIFICATIONS & EXPERIENCE

The Field Assistant must have the following skills and abilities:

- Education and/or work experience in the Natural Sciences (biology, ecology, conservation, resource management, forestry, etc), or similar fields
- Positive and supportive attitude, especially in challenging and changing situations
- Knowledge of regional native and invasive species (terrestrial and aquatic)
- Experience conducting diverse field work in variable conditions
- Able to carry out physical duties such as, but not limited to hand-pulling weeds, wearing a backpack up to 20 lbs, standing/hiking for long periods and using tools (shovels, weed whacker)
- Familiarity with navigation, maps, GPS, and tablets
- Flexibility to work on weekends, holidays, and some evenings
- Ability to occasionally work from a home office (use of own computer/cell phone with data required)
- OFA Level 1 First Aid certification
- Criminal record check will be required
- BC driver's license, and use of a personal vehicle required for some field work
- Candidate must be self-motivated, be able to work as a team, and have excellent communication skills
- BC Pesticide Applicator's Certificate and experience are assets

6. ELIGIBILITY

To be eligible for this position, candidates must:

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.



7. APPLICATION

Please submit a resume and cover letter in a **single PDF document** indicating how you meet the hiring criteria to:
Emma de Groot, Field Operations Coordinator: emma@ekisc.com with subject line: *Field Assistant Position Application*

Job posting closing date: **24 March 2023**

Interviews: Week of **3 - 7 April 2023**

Position start date: **8 May 2023**

Please direct any questions to emma@ekisc.com